



CBHC Steering Committee - Meeting Minutes

Meeting Owner	Effie Malley
Minutes Author	Krystina Beck
Version	Final

Date	November 18, 2015
Time	1:00pm – 3:00pm
Location	New Futures Conference Rm

MEETING AGENDA

- I. Welcome**
- II. Consent agenda**
- III. Steering committee nominations**
- IV. Systems change - 1915-i Medicaid state plan amendment**
- V. Brainstorm about steering committee**
- VI. Other issues**
- VII. Evaluation**

MEETING HANDOUTS

- ❖ Meeting Agenda
- ❖ Steering Committee Nominations from Executive Committee
- ❖ Directors Report
- ❖ CBHC Backbone PowerPoint from August meeting

ATTENDANCE:

Effie Malley, Mary Steady, Linda Paquette, Joe Harding, Susan McKeown, Erica Ungarelli, Kim Firth, Trinidad Tellez, Kathleen Murphy.

Guest: Fritz Manson, Mark Meister

MINUTES

Items	Discussion	Action Items	Who	When
Welcome	Group did a quick opening of names and affiliations. Effie welcomed our new member, Bill Storo.	•		
Consent Agenda	Consent agenda was brought to the group for approval. Consent agenda consisted of August minutes and director’s report. Consensus agreement was reached on consent agenda.			
Steering Committee nominations	<p>Guests were asked to leave the room during this discussion. The group held a discussion about the recent changes to the Steering Committee members and the need for filling those now empty seats. The nominations from the executive committee were presented.</p> <p>Effie talked about holding a position for Kids Count representative once someone has been hired to fill Ellen Fineberg’s position.</p> <p>Kelley Capunchino has asked that she be replaced by Michele Harlan due to Kelley being unable to attend meetings. Michele Harlan would have the time to attend and would love to be a part of this group.</p> <p>Kris McCracken had discussed with Effie that she felt that the time commitment was a bit too much for her to commit to. The group discussed looking over the time commitments of this group. Kris has recommended from that we look at replacing her with one of her employees.</p> <p>Hannah Raiche has left Youth MOVE NH and joined Youth MOVE National. AT NH Youth MOVE she was replaced by Fritz Manson. It was recommended that Fritz replace Hannah.</p> <p>There was a discussion brought up about needing to make sure that we orient Fritz to the Collaborative and to ensure that family and youth are comfortable within this group.</p> <p>Was also recommended that we should be looking at giving the family and youth voices more weight in conversations because we are striving to be family and youth-driven.</p>	<ul style="list-style-type: none"> • Follow with Kris on her replacement 	Effie	ASAP

	<p>Was brought up to talk with Fritz and listen to his thoughts on this group and the work of the Collaborative.</p> <p>Mary Steady currently has a meeting scheduled with Fritz that Effie may join, where Mary will be talking about with Fritz about how we can support him and where we will be using his input.</p> <p>Nominations for Michele Harlan and Fritz Manson were approved by the group.</p> <p>Guests were invited back into the room.</p>	<p>•Follow up with Mary</p>	<p>Effie</p>	<p>ASAP</p>
<p>System change – 1915(i) Medicaid state plan amendment</p>	<p>Effie talked about this agenda item “System change” will be on each agenda to celebrate some of the current systems of change that is going on with the collaborative and beyond. For this meeting Erica was asked to do an update on the 1915(i) Medicaid state plan amendment.</p> <p>Erica shows a brief slideshow to update and bring everyone up to speed on what is happening with the 1915(i). Erica did stress that everything is from the vantage point of the department. She is looking at others to help make the connections with the plan and if there are missing connections.</p> <p>There were several questions during this slideshow.</p> <p>Are developmental services included? No, it does not exclude developmental services as long as they have a behavioral health issue.</p> <p>Substance abuse disorders included? Yes, as long as there is a co-occurring behavioral health issue. And family support will not be excluded.</p> <p>Has the amendment been submitted? Not yet.</p> <p>Where else to look to cover this service that is not on a case by case base? There is the Katie Beckett for private insurance holders to keep children in their homes.</p> <p>Is mobile crisis covered? Yes.</p>	<p>•This is to be added as a future agenda item</p>	<p>Group</p>	<p>Next meeting</p>

	<p>Could a school get reimbursed for IEP's? Yes it is possible.</p> <p>Could youth peer support done by the schools, under school administrative supervising, and be reimbursed for their time? Yes, there is potential that they could become a provider and bill and get paid back for their time.</p> <p>Is there payment issue or new services being available? Yes to both, as of a year ago this is a new program.</p> <p>It was suggested that we follow up on this discussion on the schools role with the 1915(i).</p>			
<p>Brainstorm re steering committee</p>	<p>This agenda item was an open discussion on brainstorming on things related to the steering committee.</p> <p>There was a discussion on if the quarterly meeting schedule works for everyone or even look at increasing the meeting time by an hour. Was suggested that we need to be booking meetings at least 4 months out. There wasn't agreement on increasing the time and frequency of meetings as being beneficial to the group.</p> <p>The group stated that they don't feel that they are always connecting to steering committee purpose at these meetings and would like to help improve this.</p> <p>It was asked that could this group be updating the workplan at these meeting and look at the strategic plan and see where we are and aren't making progress? Was discussed that the current workplan does have a progress section that could be used by this group to see what progress is being made on the plan.</p> <p>It was brought up that it's important that Effie bring areas of concern from the plan to this group for review and to see where we can make improvements.</p> <p>Was asked what kind of communication would be the best use for the collaborative. E-news doesn't solely give the steering committee members the information or updates that they need. Would like to have report on 2-3 advances and/or weaknesses at meetings. Was brought up about the use of a discussion board for this group. There was discussion about discussion boards would have to be purposeful in order to get members involved.</p>	<ul style="list-style-type: none"> • Send the Workplan progress report to Steering committee 	<p>Effie</p>	<p>Next meeting</p>

	<p>Was suggested that at each meeting we focus on a goal in the plan and use that as chance to go deep into this goal.</p> <p>Was suggested that we bring members from the workgroups to the steering committee meetings to help get these connections that we are currently missing.</p>			
Other	<p>The Endowment for Health funded Peter Antal, UNH, to do a study on community mental health center children's staff turnover. The hope is to mount a campaign to advocacy. Timetable is release of this report is around February.</p> <p>Kim will talk with the Communications committee on how to use social media and communications to get this report to the public.</p>			
Meeting Evaluation	<p>There will be an email sent out with a link to survey monkey to evaluate the meeting. Everyone is asked to please fill it out as soon as possible.</p>			